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Fort Hays State University Faculty Senate Minutes: February 9, 2021

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FORT HAYS STATE UNIVERSITY
FACULTY SENATE

February 9, 2021, 3:30pm - 5:00pm

ZOOM LINK:

<https://fhsu.zoom.us/j/95184895471?pwd=RmJKbTdYQ3RMMklVQm9QSy9qRHlwdz09>

Minutes

Senators had access to the following documents before the meeting:

- [December 1, 2020 Minutes](#)
- [FHSU CORE Q/A](#)
- [Meetings for 2020/2021](#)
- [2020/2021 FS Membership](#)
- [Tentative Meeting dates for 2021/2022](#)
 - Access to these documents can be found through the shared Faculty Senate Folder:
goo.gl/1Np8Fp

1. Call to Order: Meeting was called to order at 3:30pm

2. Attendance through Zoom: See attendance list below (last page of minutes)

3. Approval of Agenda:

- Candace Mehaffey-Kultgen moves to approve the agenda as presented; seconded by Hong Zeng
- **Approved**

4. Approval of [December 1, 2020 Minutes](#)

- Candace Mehaffey-Kultgen moves to approve the minutes as presented; seconded by Jason Harper
- **Approved**

5. Announcements and Information Items

a. Guest Announcements

- i. **Provided by Provost Arensdorf**
- ii. **Low Enrollment Programs:** Provost Arensdorf presented to the FHSU report on low enrollment programs; Chairs and Deans had an opportunity to review the report. Provost Arensdorf will present the report to KBOR late February.
- iii. **Budget:** Still early in the process of making decisions. President Mason currently is testifying with senate and house committees.

- iv. **Dean Update:** Still ongoing. Four final candidates interviewed for Graduate School Dean; they hope to make decisions and send an offer to the selected candidate this week. Four candidates were selected from the Registry to interview for the external, interim Dean of the College of Arts, Humanities, and Social Sciences. They are in the process of gathering feedback and hope to select and send an offer soon.
- v. **Enrollment:** Still down this spring. Please continue to reach out to advisees and work to recruit and retain students as possible. Spring break down of course formats: 42% total online; 55% hybrid; 3% on-campus.
- vi. **Strategic Plan & 8-Week Courses:** Funding was set aside for 8-week course sections to accommodate students who are admitted after the semester begins. Please work with your department to consider adding an 8-week course if possible.
- vii. **Faculty Portfolio:** A task force committee will begin work on this soon.
- viii. **Faculty in China:** The work continues to try and get faculty teaching in China back so that they can teach face-to-face. This is a complex process and scenario planning is taking place for how to best manage situations in which we cannot get faculty back to China in time to teach.
- ix. **Workday Training:** Please review the email sent last week about training for advisors through Workday and encourage departments to attend the training.
- x. **COVID Response:** Surveillance testing continues this semester; student health center is managing this process. Please let them know if you would like your course added to the surveillance list.
- xi. **COVID Vaccinations:** FHSU is not coordinating vaccine effort but rather serving as a conduit to help assist the county. If you have not completed the Ellis county form for vaccination, please do that as soon as possible. Also, please make sure to select high contact critical worker. Send an email to student health if you would like to be added to the Phase 2 list.
- xii. **National Survey of Student Engagement:** Encourage students to complete this survey; more details forthcoming via email to students.
- xiii. **University Press of KS:** Continued budget concerns. A consultant was hired to review the budget and make recommendations for how to move forward with the press; no decisions have been made yet. The press budget deficit has been ongoing since 2008, so the current situation is not just attributed to COVID.
- xiv. **Coffee and Conversations with Jill:** – The first of three conversation sessions will be on Thursday (2/11). See email for more information on days/time and Zoom link.
- xv. **Discussion:** Tom Schafer asked if low enrollment numbers are only an issue for FHSU at this time. Provost Arensdorf indicated that this is a trend for all regent's institutions. Tony Gabel asked if the 15-day enrollment numbers include China enrollments and how far off we will be from spring 2019/2020. Provost Arensdorf said that the enrollment numbers for China have not yet been populated and that we will be down about 5-6% of student credit hour (this is a best guess). Denise Orth asked when will training happen for Workday advising for students. Provost Arensdorf was unsure but followed up after the meeting with a date of

March 1st. Cole Engle asked if surveillance testing available to student organizations. Provost Arensdorf said yes; contact student health.

xvi. **Provided by Dr. Brad Will – FHSU CORE Q&A**

1. See attached document for responses.

b. Report from Faculty Senate President

- i. KBOR, [Dec 16 meeting](#), [Jan 20 Meeting](#)
 1. Spring Break Alignment from the Board
 - a. 2022, March 14-18
 - b. 2023, March 13-17
 - c. 2024, March 11-15
 - d. 2025, March 17-21
 2. Low Enrollment program review in Jan/Feb- Provost Arensdorf
 3. [Temporary Policy Re COVID Related Reductions in Force](#)
- ii. COFSP's, Jan 20 meeting/Jan 27 meeting
 1. KBOR's adoption of the Temporary Policy noted above
 2. [Response to the temporary board policy by the Council of Faculty Senate Presidents](#)
 3. [AAUP National Advisory Letter](#)
 4. [FHSU AAUP statement to KBOR](#)
- iii. Upcoming
 1. 2021/2022 FS Nominating Committee: Tony Gabel, Denise Orth, Carl Miller, Kevin Splichal
 2. February, President will notify chairs of expiring terms of senators.
 - a. Advanced Education Programs: Sarah Lancaster currently serving as alternate
 - b. Allied Health: Denise Orth currently serving as alternate
 - c. Applied Technology: Kris Munsch expiring term
 - d. Communication Studies: Yuxiang Du expiring term
 - e. English: Lexey Bartlett expiring term
 - f. English: Jason Harper expiring term
 - g. Forsyth Library: Robyn Hartman expiring term
 - h. Informatics: Ginger Loggins expiring term
 - i. Management: Tony Gabel expiring term
 - j. Management: Candace Mehaffey-Kultgen expiring term
 - k. Psychology: Whitney Whitaker expiring term
 - l. Teacher Education: Linda Feldstein expiring term
 3. March 8 FS meeting, the FS Nominating Committee presents nominees for Vice President and Secretary positions.
 4. By the end of March, 2021, Departments elect new senators to replace senators with expiring terms.
 - a. Management: Jun Yang and Kunal Sevak
 5. April 6 FS meeting, elections will be held for 2021/2022 VP and Secretary positions. Electronic Voting.
 6. April, FS President will ask all senators to select their standing committee preferences for the next academic year.

7. [Torch Award Committee](#)
 - a. Rob Byer, CoAH
 - b. Greg Kandt, CoHBS
 - c. Linda Feldstein, CoE
 - d. Tony Gabel, RCoBE
 - e. Yass Kobayashi, WCoSTeM
 - iv. President's Cabinet - [December 2 Summary Notes](#)
 1. [January 27 Cabinet Agenda](#)
 - a. COVID and Ellis County vaccines. Scott Cason's emails.
 - b. [Spring 21 2nd day enrollment numbers.](#)
 - c. [Spring 21 6th day enrollment numbers.](#)
 - d. [Spring 21 10th day enrollment numbers.](#)
 - e. [Spring 21 15th day enrollment numbers.](#)
 - f. National Survey of Student Engagement (NSSE) this spring
 - g. Digital Portfolio for T/P Task Force lead by Tim Crowley
 - h. Virtual Commencement Ceremonies are now permanent, in conjunction with face to face ceremonies.
 2. State of KS and FHSU Budget Documents ([shared folder](#))
 - v. President's Roundtable (Dec 7, Jan 11, Jan 8)
 1. Disciplinary Action Hearing Board.
 - a. Loretta Dorn, 3-year term
 - b. Sarah Lancaster, 2-year term
 - c. Christopher Olds, 1-year term
 - d. Jason Harper, 1-year term
 2. Tara Garcia replacing Karen Allen in the President's Office
 3. Spring enrollments are still down.
 4. SRP's will be conducted virtually this year. First: January 31.
 - vi. Standing Committees. Official minutes go to Kevin.
2. **Consent Agenda.** Motion to approve consent agenda made by Rob Byer; seconded by Thomas Dunn; **Approved.**
 - a. MIL 201 Introduction to Military Leadership
 - b. GSCI 110 World Geography
 - c. MATH 101 Contemporary Mathematics
 - d. MATH 234 Analytic Geometry and Calculus I
 - e. MATH 331 Calculus Methods
 - f. SOC 388 Sociology of the Family in America
 - g. HIST 379 Historical Methods
 - h. MIL 203 Basic Army Fieldcraft
 3. Reports from Standing Committees (see committee minutes/reports)
 - a. Academic Affairs:
 - i. [November 17 Minutes](#)
 - ii. [December 7 Minutes](#)
 - iii. [January 26 Minutes unofficial](#)
 - iv. Chair, Helen Miles. Please contact Helen for access to the committee's Blackboard shell if you would like more information for any course.

- b. University Affairs:
 - i. Possible Resolution: Diversity and Inclusion
 - ii. Chair, Christopher Olds
 - c. Strategic Planning and Improvements:
 - i. Updates (none provided)
 - ii. Chair, Kate McGonigal
 - d. Partnerships and Technology:
 - i. Possible Resolution: Changing Student Email Servers in FHSU's China Partnerships
 - ii. Possible Resolution: Adding Additional Security Questions to FHSU's TigerNetID
 - iii. Chair, Shane Schartz
 - e. Student Affairs:
 - i. Updates
 - ii. Chair, Cole Engel
4. Reports from Special Committees
- a. None
5. **Unfinished Business:** None reported
6. **New Business**
- a. Tentative 2021/2022 FS Meeting Dates below.
7. **Adjournment:** Motion made by Skip Ward; seconded by Linda Feldstein
- a. Next Meeting: March 8, 2021

Senator Attendance:

Bartlett, Lexey
Byer, Rob
Dorn, Loretta
Du, Yuxiang
Dunn, Thomas
Ellis, Carol
Engel, Cole
Feldstein, Linda
Gabel, Tony
Harper, Jason
Hartman, Robyn
Howard, Nathan
Howell, Brittany
Jones, Elodie
Kandt, Greg
Kobayashi, Yas
Klaus, Kaley
Lancaster, Sarah
Loggins, Ginger
Lopez, Lopez Giovanni
Mann, Brooke
Maseberg, Jack
McRay, Jeni (Virginia)
Mehaffey-Kultgen, Candace
Miles, Helen
Ravitskaya, Irena
Rudman, Mary
Olds, Christopher
Orth, Denise
Ruff, Austin
Schafer, Tom
Schartz, Shane
Scott, Pauline
Splichal, Kevin
Srivastava, Vinod
Stramel, Janet
Terry, April
Van Der Wege, Michelle
Ward, Skip
Whitaker, Whitney
Winchester, Juti

Zeng, Hong